

**Ascent Academies of Utah  
Board of Directors Annual Meeting  
Monday, June 29, 2015**



**Location:** 290 N. Flint Street; Kaysville, UT 84037

**In Attendance:** Mike Ostermiller, Tyler Schvaneveldt, Trudy Sorenson (phone), Kathy Thornburg (phone)

**Excused:** Stuart Adams

**Others in Attendance:** Jed Stevenson, Chris Bleak, Wade Glathar, Kim Dohrer, Brandon Fairbanks, Brad Taylor, Kara Finley

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## **MINUTES**

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**9:05 AM – CALL TO ORDER by Mike Ostermiller**

### **CONSENT ITEMS**

- **Board Meeting Minutes**  
Tyler Schvaneveldt made a motion to approve the March 27, 2015 Board Meeting Minutes and the April 17, 2015 Board Meeting Minutes; Trudy Sorenson seconded. Motion passed unanimously.

### **PUBLIC COMMENT**

- No public comments were made.

### **REPORTS**

- **Operations Update**  
Chris Bleak and Wade Glathar discussed the community events in Lehi the school is having a presence at in order to recruit students in the upper grades. The current enrollment figures were reviewed, including the potential to bubble a grade.

### **VOTING ITEMS**

- **E-Rate Resolution**  
The Board reviewed the E-Rate program and the need to have the ability to file to receive these funds.  
Kathy Thornburg made a motion to approve the E-Rate Resolution and authorize Wade Glathar as a signer; Tyler Schvaneveldt seconded. Motion passed unanimously.

- **Zion's Bank Account and Signers**  
 Brad Taylor discussed the need to add signers to the accounts.  
 Tyler Schvaneveldt made a motion to have Jed Stevenson, Sheldon Killpack, and Wade Glathar as signers on the Zion's Bank accounts and to add Michael Clark to the West Jordan Campus and Tricia Remington to the Lehi Campus and open petty accounts; Kathy Thornburg seconded. Motion passed unanimously.  
 Jed Stevenson arrived at 9:23 AM.
- **2014-2015 FY Amended Budget**  
 Brad Taylor reviewed the amended budget and the expenditures.  
 Tyler Schvaneveldt made a motion to approve the 2014-2015 FY Amended Budget; Trudy Sorenson seconded. Motion passed unanimously.
- **2015-2016 FY Budget**  
 Brad Taylor reviewed the proposed budget, including the enrollment figures it is based on and the end of year surplus. The library figures and Board expenses were discussed along with the pay scale for faculty and staff in comparison to the local school district schedules. The special education funds and technology purchases uses will help benefit the campuses and match enrollment expansions. Other purchased professional services will go toward sports fees, legal fees, and other service fees.  
 Kathy Thornburg made a motion to approve the 2015-2016 FY Budget; Trudy Sorenson seconded. Motion passed unanimously.
- **Board Members Terms and Elected Officers**  
 The Board reviewed terms, officers, and the process for if a Board Member was to resign and there was a need to elect a new Board Member.  
 Tyler Schvaneveldt made a motion to approve the Board Members, renew Stuart Adams and Kathy Thornburg for another full term, and renew elected officers as listed below; Kathy Thornburg seconded. Motion passed unanimously.
  - Mike Ostermiller – President
  - Stuart Adams – Vice President
  - Tyler Schvaneveldt – Financial Coordinator
  - Kathy Thornburg – Secretary
  - Trudy Sorenson – Board Member
- **Agreements and Contracts**  
 Chris Bleak presented the agreements to the Board and the services that will be provided to the campuses based on approval of the contracts. The Day Porter Service as part of the Janitorial Contract allows for there to be someone at the school during the day to clean up from lunch and other mid-day needs. The Early Light Academy Agreement will provide a hot lunch from the Ascent West Jordan campus based on the agreed rates to grow the school lunch program. Early Light Academy wants to continue to do their pizza program and this will allow them to also serve a hot lunch to students. The elevator contract is based on a group rate and it is a service required by law to provide an elevator in a two-story school.  
 Kathy Thornburg made a motion to approve the ThyssenKrupp Service Agreements, the Early Light Academy Lunch Agreement, and the Janitorial Contract with Advanced Building Care; Trudy Sorenson seconded. Motion passed unanimously.

- **Purchases and Invoices**

Tyler Schvaneveldt abstained from participating in the discussion. The invoices for Grady's and Bintz are to purchase kitchen equipment to outfit Lehi and the other kitchens. The copy machines purchased will be similar to the other campus machines, and the ETS technology purchase will outfit the technology needs at Lehi and update the West Jordan and Farmington campuses based on expanded enrollment and increase the network equipment. The ratio of computers to students was reviewed along with the desire to continue using projectors.

Kathy Thornburg made a motion to approve the Grady's Restaurant Invoice, the Bintz Restaurant Supply Invoice, the Zaner-Bloser Purchase, the ETS Technology Purchase, and the purchase of copy machines up to \$17,500; Trudy Sorenson seconded. Motion passed with a majority vote, the votes were as follows:

- Mike Ostermiller – AYE
- Kathy Thornburg – AYE
- Trudy Sorenson – AYE
- Tyler Schvaneveldt – ABSTAIN

#### **DISCUSSION ITEMS**

- **Open Meetings Act Training**

The Board participated in the Open Meetings Act Training and discussed the purposes of Closed Sessions and ensuring that business is performed in a public forum.

- **Charter School Agreement Review**

The Board reviewed the agreement with the state and will continue to evaluate performance to meet set goals.

- **Action Items**

The Board is current on action items.

- **Calendaring**

2015-2016 meeting schedule will be posted and is only a tentative list of dates.

#### **CLOSED SESSION TO DISCUSS PERSONNEL**

- Kathy Thornburg made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Tyler Sorenson seconded. Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Tyler Schvaneveldt – AYE
- Trudy Sorenson – AYE
- Kathy Thornburg – AYE

Entered Closed Session at 10:15 AM.

Chris Bleak and Wade Glathar left at 10:15 AM.

- Kathy Thornburg made a motion to adjourn the Closed Session; Trudy Sorenson seconded. Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Tyler Schvaneveldt – AYE
- Trudy Sorenson – AYE

- Kathy Thornburg – AYE  
Adjourned Closed Session at 10:32 AM.

#### **VOTING ITEMS**

- **Lead Director Employment Agreement**  
Tyler Schvaneveldt made a motion to approve the Lead Director Employment Agreement; Kathy Thornburg seconded. Motion passed unanimously.

#### **ADJOURN**

- Kathy Thornburg made a motion to adjourn the Board Meeting. Motion passed unanimously.  
Board Meeting adjourned at 10:34 AM.

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**AGENDA**

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**10:15 AM – CALL TO ORDER by Mike Ostermiller**

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

**ADJOURN**

- Kathy Thornburg made a motion to adjourn the Closed Session; Trudy Sorenson seconded. Motion passed unanimously, the votes were as follows:
    - Mike Ostermiller – AYE
    - Tyler Schvaneveldt – AYE
    - Trudy Sorenson – AYE
    - Kathy Thornburg – AYE
- Adjourned Closed Session at 10:32 AM.

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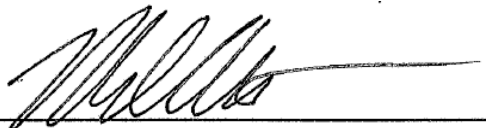


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**AFFIDAVIT**

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

  
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Mike Ostermiller

6-29-15  
Date