

**Ascent Academies of Utah  
Board of Directors Meeting  
Wednesday, August 14, 2013**

**Location:** 352 N. Flint Street, Kaysville, UT 84037

*Ascent Academies of Utah's network of schools utilizes the Schoolwide Enrichment Model to build a strong educational foundation and to provide an enriching, individualized and varied educational experience to all students.*

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**Minutes**

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**Board Members Present:** Mike Ostermiller, Kathy Thornburg, Tyler Schvaneveldt, Trudy Sorenson joined at 9:32 am via telephone.

**9:26 AM** – Mike Ostermiller called the meeting to order.

**CONSENT ITEMS**

- **December 10, 2012 Board Meeting Minutes**  
Kathy moved to approve the December 10, 2012 minutes. Tyler seconded. The motion passed unanimously.
- **June 3, 2013 Board Meeting & Closed Session Minutes**  
Tyler moved to approve the June 3, 2013 minutes. Kathy seconded. The motion passed unanimously.

**PUBLIC COMMENT (Comments will be limited to three minutes)**

*No public comment*

**REPORTS**

- **Start-Up Coordinator Report**  
Lani indicated that the majority of her time has been spent working on marketing, schedules, and identifying staff roles and responsibilities. Trudy noted the importance of keeping local school districts informed of the facility locations when secured.

**VOTING ITEMS**

- **Payroll/Benefits Provider**  
Brad Taylor recommended A Plus Benefits to provide benefits and payroll services. Discussion regarding term of contract, cost, and other available options. Tyler moved to approve A Plus Benefits for payroll/benefits services. Kathy seconded. The motion passed unanimously.
- **Employment Agreement for Ascent Start-Up Coordinator**  
Mike reviewed the paperwork associated with the start up coordinator, the job duties, responsibilities, etc. Kathy moved to approve the Start Up Coordinator Job Duties and Responsibilities as well as the Compensation Term Sheet. Trudy seconded. The motion passed unanimously.
- **Records Management Policy**  
Discussion regarding the Records Management Policy.

Tyler moved to approve the Records Management Policy. Kathy seconded. The motion passed unanimously.

- **Background Check Policy**

Discussion regarding the Background Check Policy.

Trudy moved to approve the Background Check Policy. Kathy seconded. The motion passed unanimously.

- **Charter School Agreement**

Kim Dohrer noted that on p.16 of Ascent's Charter School Agreement, there was an enrollment capacity goal of 80%. However, the start up grant is funded at 90%. She recommended revising the goal upward to 90%.

Kathy moved to change the Charter Agreement goal to 90%. Trudy seconded. The motion passed unanimously.

- **Appoint Charter School Board Building Officer**

Discussion regarding the responsibility of the Charter School Board Building Officer as it relates to construction of school facilities.

Tyler moved to appoint Stuart Adams as the CSBBO. Kathy seconded. The motion passed unanimously.

## **DISCUSSION ITEMS**

- **Policy Manual**

Kim Dohrer indicated that Gabe Clark and Lani Rounds have been working on a comprehensive policy book. Their goal is to provide a draft policy book to the board for consideration at the next board meeting.

- **Campus Locations Update**

Brandon Fairbanks informed the board that things are still moving forward, but nothing has been finalized on either location. However, floor plan design has progressed and is nearing completion.

- **Marketing Plan**

Lani talked about the logo and color options. The board reviewed the logos. Lani shared a general marketing plan with includes flyers, business cards, media outreach options as well as outdoor advertising materials. She also indicated that the school will be participating in community events.

- **Utah Public Meeting Notice Annual Training**

Brandon Fairbanks handed out public meeting training and information for the board to review. The board will discuss questions at its next meeting.

- **Calendaring**

The board chose to hold its future board meetings at 9:30 am on the second Wednesday of each month for the near future.

## **ADJOURN**