

**Ascent Academies of Utah
Board of Directors Meeting
Tuesday, February 14, 2017**



Location: 290 N. Flint Street, Kaysville, UT 84037

In Attendance: Lex Puffer, Tyler Schvaneveldt, Jim Horton

Excused: Mike Ostermiller, Stuart Adams

Others in Attendance: Wade Glathar, Brandon Fairbanks, Brad Taylor, Cole Arnold, Kara Finley, Kim Dohrer

Ascent Academies of Utah's network of schools utilizes the Schoolwide Enrichment Model to build a strong educational foundation and to provide an enriching, individualized and varied educational experience to all students.

MINUTES

9:06 AM – CALL TO ORDER by Lex Puffer

CONSENT ITEMS

- **October 18, 2016 Board Meeting & Closed Session Minutes**
Jim Horton made a motion to approve the October 18, 2016 Board Meeting & Closed Session Minutes; Tyler Schvaneveldt seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comments were made.
Brad Taylor arrived at 9:07 AM.

REPORTS

- **Directors Report**
Wade Glathar reported on the state of the school, including the accreditation process for Lehi, teams attending Confratute, and the Digital Teaching and Learning Grant. The West Valley Campus will open for the 2018-2019 school year and USBE was supportive of the plan to move forward.
Current enrollment figures were reviewed along with the marketing efforts underway. Teacher retention is important and plans are being implemented to make the school more competitive in the marketplace, including more teacher prep time, an employer match 401(k), and increasing the PTO bank. Each campus grade level team has created SAGE Action Plans to address area of concerns to improve student achievement. The SAGE Interim has been completed.

The Comprehensive Counseling and Guidance Program report provided by the school counselor was examined. Efforts include helping students raise grades and work on strategies for homework completion as well as helping students successfully transition to high school.

- **Financial Report**

Cole Arnold reported on the current financials and reviewed the balance sheet and profit and loss statements. There is an increase in cash but everything is in line with the current progress through the year.

The financial audit is complete and the Board reviewed the scope of work of the auditors and the issuance of a clean audit. The Statements of Financial Position, Statement of Activities, and Statements of Cash Flow were reviewed.

The Board was presented with the 990 for Organization Exemption from Income Tax.

VOTING ITEMS

- **2017-2018 Calendar**

Wade Glathar reviewed the calendar, including meeting the hour and day requirements, and allowances for snow days. The teacher workdays were discussed.

- **2017-2018 Fee Schedule**

The Fee Schedule will be the same as last year and the school will set extracurricular costs based on the actual cost of the activity.

- **Credit Card Policy**

The Credit Card Policy would allow the school to get credit cards where needed and the policy outlines the issuance of the cards and guarantors. The limit for the cards aligns with the school Purchasing and Disbursement Policy. No rewards are being earned with the cards.

- **Library Policy**

The Library Policy outlines challenged materials processes, collection development, and library committees.

- **Home School Student Participation in U-PASS Policy**

This policy allows home school students to take U-PASS tests at Ascent Academies with the proper notification.

- **Anzan Software Purchase**

The school has used Renzulli Learning and GoQuest in the past to collect data. The school would like to develop student learning profile report software that the school can manage and control.

Jim Horton made a motion to approve the 2017-2018 Calendar, the 2017-2018 Fee Schedule, the Credit Card Policy, the Library Policy, the Home School Student Participation in U-PASS Policy, and the software purchase for Student Profile Software associated costs up to \$30,000; Tyler Schvaneveldt seconded. Motion passed unanimously.

CALENDARING

- Conference Call Board Meeting will be scheduled for the end of March.

ADJOURN

- Tyler Schvaneveldt made a motion to adjourn the Board Meeting; Jim Horton seconded. Motion passed unanimously.
Board Meeting adjourned at 9:43 AM.