

**Ascent Academies of Utah  
Board of Directors Meeting  
Wednesday, April 16, 2014**



**Location:** 290 N. Flint Street, Kaysville, UT 84037

**In Attendance:** Mike Ostermiller, Kathy Thornburg, Trudy Sorensen, Tyler Schvaneveldt

**Excused:** Stuart Adams

**Others in Attendance:** Lani Rounds (Director), Jed Stevenson (AW), Sheldon Killpack (AW), Brandon Fairbanks (AW), Brad Taylor (AW), Kim Dohrer (AW), Kara Finley (AW), Chris Bleak

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## **MINUTES**

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**9:39 AM – CALL TO ORDER by Mike Ostermiller**

### **CONSENT ITEMS**

- **Minutes**

Kathy Thornburg made a motion to approve the February 21, 2014 Board Meeting and Closed Session Minutes; Trudy Sorensen seconded. Motion passed unanimously.

### **VOTING ITEMS**

- **IT Support Service Provider**

The proposals received from the RFP for IT Support Services were scored by a committee and the recommended vendor was Eminent Technical Solutions (ETS). It was noted that Tyler Schvaneveldt is employed by ETS and has removed himself from the RFP process and Board discussion. The accountability and billing services for technology will be monitored and evaluated to increase oversight.

Kathy Thornburg made a motion to approve ETS as the IT Support Service Provider and authorize Mike Ostermiller to enter into an agreement; Trudy Sorensen seconded.

Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Trudy Sorensen – AYE
- Kathy Thornburg – AYE

### **PUBLIC COMMENT**

- No public comments were made.

## CONSENT ITEMS

- **Calendar and Fee Schedule**

Lani Rounds presented the changes to the calendar to include professional development days and the fee schedule was adjusted to match elective offerings.

Tyler Schvaneveldt arrived at 9:50 AM.

Kathy Thornburg made a motion to approve the revised 2014-2015 Calendar and Fee Schedule; Trudy Sorensen seconded. Motion passed unanimously.

Lani Rounds was excused at 9:50 AM.

## CLOSED SESSION TO DISCUSS PERSONNEL

- Kathy Thornburg made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Trudy Sorensen seconded. Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Tyler Schvaneveldt – AYE
- Kathy Thornburg – AYE
- Trudy Sorensen – AYE

Entered Closed Session at 9:51 AM.

- Kathy Thornburg made a motion to adjourn the Closed Session; Trudy Sorensen seconded. Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Tyler Schvaneveldt – AYE
- Kathy Thornburg – AYE
- Trudy Sorensen – AYE

Adjourned Closed Session at 10:34 AM.

## VOTING ITEMS

- **Administration Employment Agreements and Benefit Stipend**

Kathy Thornburg made a motion to approve the Administrative Employment Agreements and compensation as discussed and the benefit stipend dollars as discussed; Tyler Schvaneveldt seconded. Motion passed unanimously.

Lani Rounds and Chris Bleak arrived at 10:34 AM.

## REPORTS

- **Start Up Coordinator Update**

Lani Rounds reviewed enrollment and the openings available in the junior high program. There have been two professional development opportunities, including visiting other SEM schools. Faculty hiring is going well and marketing will continue to promote junior high enrollment. The Utah Association of Public Charter Schools President, Chris Bleak, was introduced to the Board and his qualifications and background were presented.

## VOTING ITEMS

- **Test Administration Policy**

The policy was reviewed and ensures that administration will create testing procedures. Tyler Schvaneveldt made a motion to approve the Test Administration Policy; Kathy Thornburg seconded. Motion passed unanimously.

- **Jive Contract**

The contract was reviewed and the telecommunications system will help tie the campuses together, provide VOIP services, and are E-Rate reimbursable.

Kathy Thornburg made a motion to approve the Jive Contract and authorize Mike Ostermiller to sign the contract; Tyler Schvaneveldt seconded. Motion passed unanimously.

- **Curriculum Purchase, Furniture Purchase, Confratute Registration, and the Kirton McConkie Invoice**

Lani Rounds reviewed the curriculum needs for the campuses and the purchase amounts for each campus. The bids on furniture are being received and the IFB will close on April 17, 2014. The furniture purchase will also include help with unloading, setup, and cleanup. The Confratute registration is approaching and allows for six individuals to attend from each campus.

Kathy Thornburg made a motion to approve the Curriculum Purchase up to \$110,000, the Furniture Purchase up to \$225,000, the Confratute registration and expenses up to \$14,000, and the Kirton McConkie Invoice for \$7,500; Tyler Schvaneveldt seconded. Motion passed unanimously.

## **DISCUSSION ITEMS**

- **Action Items and Calendaring**

There are no outstanding action items and the next Pre-Opening Checklist Meeting will be scheduled.

## **ADJOURN**

- Kathy Thornburg made a motion to adjourn the Board Meeting; Tyler Schvaneveldt seconded. Motion passed unanimously.  
Board Meeting adjourned at 11:00 AM.

**Ascent Academies of Utah  
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## **MINUTES**

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### **9:51 AM – CALL TO ORDER by Mike Ostermiller**

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

### **ADJOURN**

- Kathy Thornburg made a motion to adjourn the Closed Session; Trudy Sorensen seconded. Motion passed unanimously, the votes were as follows:
  - Mike Ostermiller – AYE
  - Tyler Schvaneveldt – AYE
  - Kathy Thornburg – AYE
  - Trudy Sorensen – AYE

Adjourned Closed Session at 10:34 AM.

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**AFFIDAVIT**

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This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

  
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Mike Ostermiller

  
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Date