

**Ascent Academies of Utah
Board of Directors Annual Meeting
Wednesday, June 15, 2016**



Location: 290 N. Flint Street, Kaysville, UT 84037

In Attendance: Mike Ostermiller, Tyler Schvaneveldt, Lex Puffer, Jim Horton

Excused: Stuart Adams

Others in Attendance: Wade Glathar, Kim Dohrer (phone), Brandon Fairbanks, Brad Taylor, Kara Finley, Cole Arnold, Sheldon Killpack, Jed Stevenson

Ascent Academies of Utah's network of schools utilizes the Schoolwide Enrichment Model to build a strong educational foundation and to provide an enriching, individualized and varied educational experience to all students.

MINUTES

8:10 AM – CALL TO ORDER by Mike Ostermiller

CONSENT ITEMS

- **March 23, 2016 Board Meeting Minutes**
Tyler Schvaneveldt made a motion to approve the March 23, 2016 Board Meeting Minutes; Lex Puffer seconded. Motion passed unanimously.
- **Board Member Resignation**
The Board thanked Kathy Thornburg for her outstanding service and dedication to the founding Board of Directors.
Lex Puffer made a motion to accept the Board Member resignation of Kathy Thornburg; Tyler Schvaneveldt seconded. Motion passed unanimously.

CLOSED SESSION TO DISCUSS PERSONNEL AND PROPERTY

- Lex Puffer made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Tyler Schvaneveldt seconded. Motion passed unanimously, the votes were as follows:
 - Mike Ostermiller – AYE
 - Tyler Schvaneveldt – AYE
 - Lex Puffer – AYEEntered Closed Session at 8:16 AM.
Wade Glathar was absent from 8:16 AM to 8:33 AM.
Sheldon Killpack arrived at 8:22 AM.
- Tyler Schvaneveldt made a motion to adjourn the Closed Session; Lex Puffer seconded.

Motion passed unanimously, the votes were as follows:

- Mike Ostermiller – AYE
- Tyler Schvaneveldt – AYE
- Lex Puffer – AYE

Adjourned Closed Session at 8:33 AM.

VOTING ITEMS

- **2016-2017 Lead Director Employment Agreement**
Lex Puffer made a motion to approve the 2016-2017 Lead Director Employment Agreement; Tyler Schvaneveldt seconded. Motion passed unanimously.
- **Board Member Appointment**
Tyler Schvaneveldt made a motion to approve the Board Member appointment of James Horton; Lex Puffer seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comment was made.

REPORTS

- **Directors Report**
Wade Glathar thanked the Board for their support during the accreditation process and the sites were granted accreditation. The Board was commended for their role in governing the school by the accreditation team.

VOTING ITEMS

- **Budget Officer**
Brad Taylor discussed the legislative changes requiring a Budget Officer.
Tyler Schvaneveldt made a motion to approve the role of Lead Director to serve as the Budget Officer; Lex Puffer seconded. Motion passed unanimously.
- **Audit Committee**
The requirement for the Board to adopt an audit committee to interact with the auditors was considered and members were determined.
Lex Puffer made a motion to approve the roles of the Board Chair and the Board Financial Coordinator to serve as the members of the Audit Committee; Tyler Schvaneveldt seconded. Motion passed unanimously.
- **2015-2016 Fiscal Budget**
Brad Taylor reviewed the final amended budget and the proposed budget for next year along with changes to the budget and the classifications. Changes to the budget that need to be included were discussed in regards to the building purchase, enrollment figures, and local replacement funds.
Jed Stevenson arrived at 8:47 AM.
Tyler Schvaneveldt made a motion to approve the 2015-2016 Fiscal Budget with the discussed changes of \$21,107,888 to account for the purchase of the West Jordan and Farmington Campuses that occurred in FY 2015-2016; Lex Puffer seconded. Motion passed unanimously.

- **2016-2017 Fiscal Budget**
Tyler Schvaneveldt made a motion to approve the 2016-2017 Fiscal Budget; Lex Puffer seconded. Motion passed unanimously.
- **Audit Engagement Letters**
The audit engagement letters appoint Eide Bailly as the schools auditors. The company has a strong background in serving the school and working with many charter schools in Utah and nationwide.
Tyler Schvaneveldt made a motion to approve the two Audit Engagement Letters; Jim Horton seconded. Motion passed unanimously.
- **Board Member Terms and Officers**
The Board reviewed the terms and renewals and discussed the roles of Board Members and the need to appoint a new Secretary.
Lex Puffer made a motion to renew Mike Ostermiller and Tyler Schvaneveldt for another three-year term; Jim Horton seconded. Motion passed unanimously.
Lex Puffer made a motion to appoint officers to be Mike Ostermiller as Chair, Stuart Adams as Vice Chair, Tyler Schvaneveldt as Financial Coordinator, and Lex Puffer as Secretary; Jim Horton seconded. Motion passed unanimously.
- **Administration of Medication Policy**
The changes to the policy include the addition of seizure measures.
Tyler Schvaneveldt made a motion to approve the Administration of Medication Policy; Jim Horton seconded. Motion passed unanimously.
- **Background Check Policy**
The Board reviewed the changes to the Background Check Policy as required by legislative changes.
Lex Puffer made a motion to approve the Background Check Policy; Tyler Schvaneveldt seconded. Motion passed unanimously.
- **A Plus Agreement**
The agreement is just to renew services with A-Plus as the Professional Employer.
Tyler Schvaneveldt made a motion to approve the A Plus Agreement; Lex Puffer seconded. Motion passed unanimously.
- **Confratute and Summer Trainings Costs**
Wade Glathar submitted the proposed Confratute trainings and the costs for the network. The SEM Training expenses will allow the teachers who weren't able to attend Confratute to still receive high quality training. Costs for the trainings will be paid through the School LAND Trust Plans.
Lex Puffer made a motion to approve the Confratute and Summer Trainings Costs; Tyler Schvaneveldt seconded. Motion passed unanimously.
- **Summer Purchasing Plan and Technology Costs**
Wade Glathar provided the Board with an outline of the technology purchases that will be needed to further outfit the campuses and enhance the technology available. The grant that was recently approved through the legislature and its requirements was discussed along with the school applying for funds.
Lex Puffer made a motion to approve the Technology Purchase Costs through ETS; Tyler Schvaneveldt seconded. Motion passed unanimously.

TRAINING

- **Utah Open Meetings Act Training**

The Board received the training on the Utah Open Meetings Act and what constitutes a meeting, making sure business is completed in a public forum, and the purposes for holding a Closed Session.

DISCUSSION ITEMS

- **UCAP Portal and GBOT's**

The Board was reminded about completing GBOT's through the UCAP Portal.

ADJOURN

- Tyler Schvaneveldt made a motion to adjourn the Board Meeting; Lex Puffer seconded. Motion passed unanimously.
Board Meeting adjourned at 9:21 AM.

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MINUTES

8:16 AM – CALL TO ORDER by Mike Ostermiller

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

ADJOURN

- Tyler Schvaneveldt made a motion to adjourn the Closed Session; Lex Puffer seconded. Motion passed unanimously, the votes were as follows:
 - Mike Ostermiller – AYE
 - Tyler Schvaneveldt – AYE
 - Lex Puffer – AYE
- Adjourned Closed Session at 8:33 AM.

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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

A handwritten signature in blue ink, appearing to read "Mike Ostermiller", is written over a horizontal line.

Mike Ostermiller

6-16-16

Date